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## New Student Enrolment and Tuition Fees

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Green School welcomes inquiries and applications for enrolment from all corners of the globe. All new enrolments are subject to an application and registration fee. Please refer to the information below to understand the total cost of enrolment and tuition for your family circumstance. The admission, registration and refundable deposit are one-time payments and enrolments are confirmed only after an offer is made, accepted and tuition fees paid.

### Admission Fees for New Students (in IDR per student)

	First Child	Second Child	After Second Child
Application Fees	3,000,000	3,000,000	3,000,000
Registration Fees	35,500,000	30,000,000	25,000,000
Refundable Deposit	15,000,000	15,000,000	15,000,000
Total Admission Fees	53,500,000	48,000,000	43,000,000

### Notes

- **The Application Fee** is non-refundable and is due at the time of application. Once this fee has been paid, the enrolment application process commences.
- **The Registration Fee** is payable once, is non-refundable, and is invoiced at the same time an enrolment offer is made. This payment confirms your child(s) registration for enrolment or holds a space on the waiting list. If Green School is unable to offer your child a place and you do not wish to remain on the waiting list, the registration fee will be fully refunded.
- **The Refundable Deposit** is refundable in full at the end of the student's enrolment period provided no outstanding fees apply to the student's account. All eligible Refundable Deposits are processed at the end of the relevant Semester (December or June). Many families choose to donate this amount to the Green School Local Scholar Program and this option will be made available, prior to departure.

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## Annual Tuition Fee schedule (in IDR)

Grade	Full Year Payment (1x)	Semester Payment (2x)
Pre-K Prep/Pre-K (half day or 3 full days)	101,026,000	53,034,000
Pre-K Prep/Pre-K (full day)	139,703,000	73,345,000
Kindergarten	165,113,000	86,685,000
G01-G03	192,255,000	100,934,000
G04-G05	196,600,000	103,215,000
G06-G08	225,000,000	118,125,000
G09-G10	240,000,000	126,000,000
G11-G12	260,000,000	136,500,000

### Note

Tuition fees are inclusive of all major camps, trips and off-campus learning programs, as well as most learning resources.

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### Levy for Local Scholarship Program

Every Green School family shows its support for connecting locally and supporting a new generation of Indonesian green leaders, by contributing to the Local Scholar Program. The revenues from the levy go directly towards funding Indonesian Scholar students.

The mandatory level applies to each Green School family (not per child), and is payable annually, along with tuition fees.

Per Family (in IDR)	2,800,000 per annum (pro-rata for single semester enrolments)
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Families are also invited to make an additional donation. Any donation of Rp1,500,000 or more, above the mandatory levy amount is received with thanks from our Local Scholar families and allows your family to have their name carved into a bamboo pole.

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## **Individual and Optional Costs**

Other individual costs may include a lap-top computer, for all Middle School and High School students, a sport uniform, school lunches and access to the school bus service. Most after school activities are free of charge. Where a student chooses to take exams outside of the curriculum, an additional cost may be incurred.

Some optional experiential outward-bound programs on offer in the Middle School and High School may attract an additional cost.

In the case that particular Student Support (SS) or English as a Learner's Language (ELL) support is required, an additional fee may be applicable:

### English as a Learner's Language

ELL support is available to students for whom English is a foreign language. Students requiring ELL support are given a language assessment prior to being admitted to Green School. General and some specialised support is available within the regular program. Where a child is assessed as requiring support which is beyond the general level, or requires more specialised assistance, an additional fee may be incurred.

In the event that a student requires a full time ELL tutor or aide, then parents are wholly responsible for sourcing and covering the costs of such learning support. Whenever possible, Green School will facilitate finding a tutor, but the final responsibility will still lie with the parents. The School and the parents will agree on the final aide assigned.

### Student Support

Student support services are available to children who need some extra learning or social/emotional support. The School offers general and some specialised support within the regular program. Where a child is assessed as requiring support beyond the level of resources available or more specialised assistance, an additional fee may be incurred.

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## **Discounts**

### **General Discount Policies**

- A minimum enrolment commitment of one full year is required to be eligible for any discount.
- Discounts are only applicable to Tuition Fees.
- Where a student is eligible for multiple discounts, all discounts will be applied cumulatively.

### **Sibling Discount**

For families with more than one student attending Green School, additional sibling discounts apply. The oldest child pays full tuition. A 5% discount is given to the first sibling (when there are two children in the family); a 10% discount is given to the second sibling (when there are three children in the family); and a 25% discount is given to subsequent

younger siblings. In order to receive the sibling discount, all students must be enrolled at Green School for a period of at least one full year.

### **Full Year Payment Discount**

Where the full year (two semesters) tuition fees for a student are paid in full, within the 30 days payment period (as per the invoice), a discount of 4% is applied.

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### **Single Semester Enrolment**

Single semester enrolments are only available for our Early Years Program. Where a single semester enrolment is possible it is subject to an additional **Single Semester Surcharge** of 20% of the school's applicable full year tuition fee. In the event that a student remains for a second semester, the Single Semester Surcharge will be credited to the second semester's tuition fees.

Enrolling for a full year (two semesters) allows students and their families to fully immerse themselves in the learning experience and community and is the minimum enrolment period. From time to time, exceptions may be made. In most cases outside of Early Years, a full year's tuition fees would be required, even if only attending for a single semester.

### **Single Semester Fees (open to Early Years enrolments, in IDR)**

<b>Grade</b>	<b>Semester Fees</b>	<b>Surcharge</b>	<b>Total Fees</b>
Pre-K Prep/Pre-K (half day or 3 full days)	53,034,000	10,606,800	63,640,800
Pre-K Prep/Pre-K (full day)	73,345,000	14,669,000	88,014,000
Kindergarten	86,685,000	17,337,000	104,022,000

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### **Payment Timeline**

Application and enrolment payment stages and timeline is as follows:

- Where an enrolment offer is made, you will receive an invoice for the payment of Registration Fee and Refundable Deposit. In accepting the offer, this payment is to be made within 7 days of the offer date.
- At that same time, a full year tuition quotation will also be provided, for your information. Should you elect to pay by semester instalments, a revised quotation can be provided. Semester payment schedules are subject to a 20% loading in the first semester which is held as credit for the second semester instalment.

- At the end of the enrollment acceptance offer period (7 days), you will be provided with a tuition fees invoice. Payment of the fees is due within 30 days of the date of the invoice.
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### **Refunds Policy**

- Tuition Fees are not refundable.
  - The school's budget is determined based on enrolment numbers at the start of the academic year and financial commitments are made to faculty, staff and facilities investments accordingly. Therefore, requests for pro-rated tuition charges or refunds as a result of illness, unexpected departures or extended holidays cannot be granted (refer to Withdrawal of Enrolled Students below).
  - In the event that a student is required to leave for disciplinary reasons, Tuition Fees are forfeited.
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### **Late Payments**

- The Late Payment Fee is 3% per month and is applied to the total outstanding fee amounts from the payment deadline. Late payments will also result in the forfeiture of any applicable discounts.
  - Students may not start attendance at Green School, if fees owing are not settled in advance. If paying by semester, withholding of education will be applied if a family has fallen one term behind on payment obligations and no payment schedule has been entered into with the Finance Department, or any previously agreed payment schedule has not been followed.
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### **Withdrawal of Enrolled Students**

To help the school manage the school budget and enrolments efficiently, parents must provide the Admissions Team with written notice of any withdrawal of enrolment, one term in advance of the date of withdrawal. The School is under no obligation to refund any fees already paid or waive fees owing for the period originally enrolled for. Refundable deposits will be processed where notice is given and no outstanding fees are owed.

### **Transfer Payment**

- To reduce your bank transfer charge, if applicable we suggest to use **Transfer Wise** method, please click [here](#)
- For more option to pay the fees please click [here](#)

### **Local Scholar Support**

In addition to the Local Scholar Levy that each family pays annually (2,800,000 per family), Green School warmly welcomes any additional support for our Local Scholar students.

If you would like to provide an additional donation to a local Indonesian scholar to learn, grow and play alongside your child, please indicate during the tuition payment process. We will remind you of this opportunity during the tuition invoice and payment process.

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### **'Force Majeure'**

Should the school be permanently closed down, the School will endeavour to reimburse any undelivered services in line with legal contractual precedence. This means prior to refunding any tuition fees we would fulfil our obligation to make payments to teachers and other parties that may take legal precedence over tuition fees. In this event we would also expect the fulfilment of these obligations would be completed over a 12 month period.