Enrolment process

The first step is to make an inquiry or initial application through our website at www.greenschool.org/nz.

By starting the process, you are not committed to continue with your enrolment application. A child’s enrolment is a mutual decision-making process, between families and the school. As places within classes fill quickly each semester, we recommend you submit an initial application so that we can support you with everything you need to make a final decision, well in advance of the beginning of a term.

Immigration exemption

We have received an exemption from Immigration New Zealand for international parents of those attending Green School. The exemption means both parents will receive guardian visas, one of which can have a working visa which allows that person to work part time and legally continue to work remotely for their offshore businesses. Students and their families coming from outside New Zealand will need to comply with New Zealand immigration and visa requirements. Green School will be working directly with Immigration NZ on a case by case scenario.

Moving to New Zealand

Once we have received an application for enrolment, Green School is able to provide some support in moving to New Zealand. We do not provide a relocation service, but we have a community committed, experienced and ready to support new families.

Year placement

The starting point for determining year placement is to look at the child’s date of birth, and the age they will be on April 1st, in the year they are applying to enrol. This gives us a good initial indication of the right year level and is the main guiding element in determining year placement. We take other factors into account including the school system the child may be coming from, along with social and emotional factors and learning needs. Green School reserves the right to make the final decision on a student’s year placement.

Minimum enrolment period

The minimum enrolment period is generally one year (four terms). On occasions, single term enrolments may be accommodated, where there is space available within a class. To maintain a harmonious community and to allow children to experience all Green School has to offer, the school preference is for year-long enrolments. Enrolment intakes are available in most classes at both the beginning of the school year (February) or at the beginning of term three (July).

Academic year

The school year runs from February to December and is divided into four terms. Term one is February to April, term two is April to July, term three is July to September and term four is October to December.

School uniform

Green School does not have a school uniform; we love each child to express their individuality. We do have a dress code, which guides us in choosing clothing that is comfortable and appropriate for the seasonal climate.
Technology and electronic devices

All intermediate and high school students are required to be equipped with a laptop computer. Laptops can be purchased through the school, but it is not essential that every student has a laptop from their first day at Green School. Primary students have access to computers as part of the learning program. The school has a policy restricting access to individual electronic devices within primary school and restrictions around phone use for intermediate and high school.

Food at Green School

We love to eat what we grow in our school gardens and base our menus around local, seasonal produce. School lunch is optional, but at around NZD$5 for a lunch meal, most look forward to the daily buffet options. Every Green School student will learn where food comes from and we always offer vegetarian options. Two days per week are vegetarian only days. As the school grows, we hope to attract parents that are interested in helping offer other food alternatives, such as vegan options. Parents are always welcome on site to the Hay Café and co-working space.

Transport services

Green School will provide a daily bus service from New Plymouth. There is an additional charge for accessing the school bus service.

School start and finish times

School commences at 9am and finishes at 3.15pm.

Approach to homework

We acknowledge the potential value of students working at home on tasks which have not been completed during the day or on assignments, for older students. We also know that time to rest, play and spend time together as a family is important too. We aim to strike a balance and have homework guidelines for different age groups and learning stages.

Visiting Green School

Admissions tours and interviews are available on school days to families with an application in process for the upcoming school year. Please book an admissions tour and interview via thrivewithpurpose@greenschool.nz.

Prospective students, with an application in process, may be able to join a class for a part or full trial day, subject to scheduling. Trial days attract an additional cost.

General tours are also available for those interested in Green School but not wishing to submit an application for enrolment. Please book a general tour via the Green School website.

Open days

Green School holds open days for prospective families throughout the year. Please reach out to our team at thrivewithpurpose@greenschool.nz to book your tour.

Our open days are designed to give prospective Green School families a first-hand look at the vision and environment of Green School New Zealand.
New student enrolment and tuition fees

Green School welcomes inquiries and applications for enrolment from all corners of the globe. All new enrolments are subject to an application and registration fee. Please refer to the information below to understand the total cost of enrolment and tuition for your family circumstance.

The application fee, registration fee and refundable deposit are one-time payments and enrolments are confirmed only after an offer of place is made, accepted and tuition fees paid. We will open on 10 February 2020 for years 1 – 11, with a plan to start our early years programme in February 2022.

<table>
<thead>
<tr>
<th>2020 Enrolment Fees</th>
<th>First Child</th>
<th>Second Child</th>
<th>After Second Child</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fees</td>
<td>$300</td>
<td>$300</td>
<td>$300</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>$3,500</td>
<td>$2,500</td>
<td>$2,000</td>
</tr>
<tr>
<td>Refundable Deposit</td>
<td>$1,500</td>
<td>$1,500</td>
<td>$1,500</td>
</tr>
<tr>
<td><strong>Total Enrolment Fees</strong></td>
<td><strong>$5,300</strong></td>
<td><strong>$4,300</strong></td>
<td><strong>$3,800</strong></td>
</tr>
</tbody>
</table>

**Note:** The application fee, registration fee and refundable deposit has a 7-day payment term, invoiced when an offer of place is made.

The application fee is non-refundable and is due at the time of application. Once this fee has been paid, the enrolment application process commences.

The registration fee is payable once, is non-refundable, and is invoiced at the same time an enrolment offer is made. This payment confirms your child(s) registration for enrolment or holds a space on the waiting list. If Green School is unable to offer your child a place and you do not wish to remain on the waiting list, the registration fee will be fully refunded. Both the application and registration fees are additional to the annual admission fees.

The refundable deposit is refundable in full at the end of the student’s enrolment period provided no outstanding fees apply to the student’s account. All eligible refundable deposits are processed at the end of the relevant term. Many families choose to donate this amount to the Green School Scholar Programme and this option will be made available, prior to departure.
Tuition fees for new students (in NZD per student)

<table>
<thead>
<tr>
<th>2020 Annual Tuition Fees</th>
<th>NZ student fees</th>
<th>Australian student fees</th>
<th>International student fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>$16,000</td>
<td>$21,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Intermediate</td>
<td>$20,000</td>
<td>$26,000</td>
<td>$36,000</td>
</tr>
<tr>
<td>High School</td>
<td>$24,000</td>
<td>$31,000</td>
<td>$43,000</td>
</tr>
</tbody>
</table>

Note: Tuition fees are inclusive of all major camps, trips and off-campus learning programs, as well as most learning resources. Annual tuition fees have a 30-day payment term, invoiced when an offer of place is made. Tuition payments are due prior to student enrolments being confirmed.

<table>
<thead>
<tr>
<th>2020 Semester Tuition Fees</th>
<th>NZ student fees</th>
<th>Australian student fees</th>
<th>International student fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>$8,300</td>
<td>$10,950</td>
<td>$15,600</td>
</tr>
<tr>
<td>Intermediate</td>
<td>$10,400</td>
<td>$13,500</td>
<td>$18,750</td>
</tr>
<tr>
<td>High School</td>
<td>$12,500</td>
<td>$16,150</td>
<td>$22,400</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2020 Term Tuition Fees</th>
<th>NZ student fees</th>
<th>Australian student fees</th>
<th>International student fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary</td>
<td>$4,350</td>
<td>$5,750</td>
<td>$8,150</td>
</tr>
<tr>
<td>Intermediate</td>
<td>$5,450</td>
<td>$7,050</td>
<td>$9,800</td>
</tr>
<tr>
<td>High School</td>
<td>$6,550</td>
<td>$8,450</td>
<td>$11,700</td>
</tr>
</tbody>
</table>

Individual and optional costs

Other individual costs may include a laptop computer, for all intermediate and high school students, a sport uniform, school lunches and access to the school bus service. Most after school activities are free of charge. Where a student chooses to take exams outside of the curriculum, an additional cost may be incurred.

Some optional, experiential outward-bound programmes on offer within intermediate and high school may attract an additional cost. In the case that particular student support is required, an additional fee may be applicable.
Student support

Student support services are available to children who need some extra learning or social/emotional support. The school offers general, and some specialised support within the regular programme. Where a child is assessed as requiring support beyond the level of resources available or more specialised assistance, an additional fee may be incurred.

Discounts

Sibling discount

For families with more than one student attending Green School, additional sibling discounts apply. The oldest child pays full tuition. A 5% discount is given to the first sibling (when there are two children in the family); a 10% discount is given to the second sibling (when there are three children in the family); and a 25% discount is given to subsequent younger siblings. In order to receive the sibling discount, all students must be enrolled at Green School for a period of at least one full year, and pay the full year tuition within 30 days of the invoice.

Payment timeline

Application and enrolment payment stages and timeline is as follows:

- Where an enrolment offer is made, you will receive an invoice for the payment of registration fee and refundable deposit. In accepting the offer, this payment is to be made within seven days of the offer date.
- At that same time, a full year tuition invoice will also be provided, for your information. Should you elect to pay by semester or term instalments, a revised invoice can be provided.
- Semester and term payments do not qualify for sibling discounts.

Refunds policy

- Tuition fees are not refundable.
- The school’s budget is determined based on enrolment numbers at the start of the academic year and financial commitments are made to faculty, staff and facilities investments accordingly. Therefore, requests for pro-rated tuition charges or refunds as a result of illness, unexpected departures or extended holidays cannot be granted (refer to Withdrawal of Enrolled Students below).
- In the event that a student is required to leave for disciplinary reasons, tuition fees are forfeited.

Late payments

The late payment fee is 3% per month and is applied to the total outstanding fee amounts from the payment deadline. Late payments will also result in the forfeiture of any applicable discounts.

Students may not start attendance at Green School, if fees owing are not settled in advance. If paying by term, withholding of education will be applied if a family has fallen one term behind on payment obligations and no payment schedule has been entered into with the finance department, or any previously agreed payment schedule has not been followed.

Withdrawal of enrolled students

To help the school manage the school budget and enrolments efficiently, parents must provide the admissions team with written notice of any withdrawal of enrolment, one term in advance of the date of withdrawal. The school is under no obligation to refund any fees already paid or waive fees owing for the period originally enrolled for. Refundable deposits will be processed where notice is given and no outstanding fees are owed.
‘Force majeure’
Should the school be permanently closed down, the school will endeavour to reimburse any undelivered services in line with legal contractual precedence. This means prior to refunding any tuition fees we would fulfil our obligation to make payments to teachers and other parties that may take legal precedence over tuition fees. In this event we would also expect the fulfilment of these obligations would be completed over a 12 month period.

Code
Green School New Zealand has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students. Copies of the Code are available from the NZQA website at www.nzqa.govt.nz.

Immigration
Full details of immigration requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available from Immigration New Zealand, and can be viewed on their website at www.immigration.govt.nz.

Eligibility for health services
Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz.

Accident insurance
The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents, and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at www.acc.co.nz.

Medical and travel insurance
International students (including group students) must have appropriate and current medical and travel insurance while in New Zealand.