

Green School Bali is a progressive, dynamic, and wall-less Pre-K to Grade 12 educational institution, located in the lush jungle of Bali, Indonesia.

Internship Description:

Green School's Innovation Hub (i-Hub) is a green, rapid prototyping facility that is changing the face of education. Inspiring entrepreneurial problem-solving. Student ideas are incubated, tested, rethought, refined, and finally brought to life, under the guidance of the community, visiting entrepreneurs, local artisans, and teachers.

The Intern will be responsible for supporting the iHub projects, including classes, individual projects, and workshops. Support will be given fully by the iHub team, but the intern is considered to have skills in project management, and knowledge in facilitating classes and workshops. The intern will support coordinating students and Project Hub, helping to gather Project Hub's data.

Job Description (a brief overview)

- Assist in developing new or existing projects through innovative and creative ideas.
- Support documenting and collecting data of Project Hub.
- Developing learning modules for the Green School's students.
- Develop ideas as part of the team or create design concepts using computer software.
- Participate in ideating, prototyping, and implementing ideas into real work.

Requirements:

- Have the ability to lead and facilitate classes or workshops.
- Creative and innovative in delivering lessons and support projects.
- Have knowledge of project management.
- Good communication skills in English.
- Have knowledge in creating design concepts using computer software.
- Have a basic knowledge of Google tools (i.e. Google Drive, Docs, Sheets, etc)
- Intermediate skills in Google Workspace (Google Doc, Spreadsheet, Google Slide)
- Well organized and eager to learn something new.
- Adaptive & responsive in every situation.
- Collaborative and cooperative work in a team.

Working hours: 08:00 AM - 04:00 PM | **Duration:** January 2025 - July 2025

Please note that this is a non-paid internship; however, a monthly allowance of IDR 500.000 is provided for meal and transport expenses.